

**BOARD OF DIRECTORS – ACTION SUMMARY**  
**Wednesday, July 26, 2006 – 6:00 p.m.**

**Administration Building**  
**2101 Hurley Way, Sacramento, CA**

**CALL TO ORDER**

The meeting was called to order by President Engellenner. Board Members present: Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley. Director Trujillo, absent. Staff: Fire Chief Mette, General Counsel Margarita, Board Clerk Tilson.

**PLEDGE TO FLAG**

**METRO CABLE 14 ANNOUNCEMENT**

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Thursday, July 27 at 11:00 p.m. and Monday, July 31 at 12 noon on Channel 14; Webcast at [www.sacmetroable.tv](http://www.sacmetroable.tv). A VHS copy is also available for checkout from any library branch.

**CIVILIAN AWARDS—(Mette/Lynch)**

**1. Commendation of Valor – Cleve Grey**

A Commendation Plaque and Certificate were presented to Cleve Grey in recognition of his heroic actions in attempting to rescue a victim from a burning residence on November 19, 2005. His efforts were above and beyond the call of duty. Unfortunately, the victim did not survive his injuries.

On behalf of the District, Fire Chief Mette, Captain Lynch, and the Board members commended the award recipient for his courageous actions and service to the community.

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN  
DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA**

None.

**CONSENT AGENDA:****1. Board Meeting Action Summary—July 12, 2006**

- **Board Action:**

*Granados/Lawson—approve the consent Agenda. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Director Duveneck, abstained. Director Trujillo, absent. Motion carried.*

**ACTION ITEM(S) None****1. Board Meeting Schedule—(Engellenner)**

- Item pulled.

**2. Bid Award – Fire & Life Safety Plan Check Services—(Dobson)**

- The District is presently using a retired annuitant and an outside vendor to augment the Fire & Life Safety Plan Check Services. This vendor service will be exceeding the policy limit of \$35,000 requiring an open competitive bid.

- Five bids were received in response to a Request for Proposals:

Fire Code Consultants	-	\$75.00 per hour
Brown & Associates	-	\$85.00 per hour in person \$84.14 per hour = 90% of SMFD plan check fees for mailed plans.
Kitchell	-	\$90.00 per hour
CSG Consultants, Inc.	-	\$95.00 per hour
Dean F. Under, AIA, Inc.	-	\$108.00 per hour in person

**Note:** CSG Consultants, Inc. has been the District's outside vendor since July 2003. Brown & Associates is presently a retired annuitant of the District. Their services are excellent and the change is being made based on the bid prices.

- Staff recommended the bid for the Fire & Life Safety Plan Check Services be awarded to Fire Code Consultants as the lowest, responsive, responsible bid.

- **Board Action:**

*Goold/Kelly—approve the staff recommendation. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Director Trujillo, absent. Motion carried.*

**3. Purchase of Helicopter Insurance Coverage—(Baltzell)**

- Annually, staff requests the District broker, ABD Insurance Services, to solicit insurance coverage proposals. Carriers of helicopter insurance are very limited. This year, ABD received quotes from four of the six companies solicited.

- Two acceptable proposals were received this year:

ACE	\$56,685.73
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William, Brown & Associates*	\$80,650.00
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\*[NOTE: Westchester changed to William, Brown & Associates to correct typographical error in staff report]

- Staff recommended the bid be awarded to ACE as the lowest, responsive, responsible bid at the quoted rate of \$56,685.73.
- In response to Director Lawson, Assistant Chief Baltzell stated coverage is only for the main helicopter in service, and not any hulls.

- **Board Action:**

*Goold/Kelly—approve the staff recommendation to award the bid to ACE. Directors Duveneck, Engellenner, Goold, Granados, Jones, Kelly, Valley, AYE. Director Lawson, abstained. Director Trujillo, absent. Motion carried.*

**PRESENTATION ITEM(S)****1. Special Districts Representative to the Sacramento County Treasury Oversight Committee—(Engellenner)**

Postponed.

**PRESIDENT'S REPORT—(Engellenner)**      None

**FIRE CHIEF'S REPORT—(Mette)**

- Fire incidents report.
- Public Information Officer (PIO) – Addition of PIO handling the Spanish speaking interviews for Channel 19.
- Public Service Announcements (PSA) on water safety and drowning prevention airing on several media outlets. PIOs solicited the radio and TV stations and were provided free PSAs – excellent job.
- Inaugural Breakfast held this morning celebrating the end of the probationary period for 13 Metro firefighters. Another scheduled tomorrow morning for the 8 remaining firefighters on duty today.
- Cooling Centers – Metro is working with the County of Sacramento to provide centers for senior and special needs citizens in Orangevale, Citrus Heights, Rio Linda, Florin Mall, and Rancho Cordova. The County has a press release of all the areas available.
- Metro Fire Station 32, Roediger Lane and Hazel Avenue, is hosting a Neighbor Appreciation Dinner on August 18, 2006, 5:00 p.m. – 8:00 p.m. thanking everyone for their patience during the construction of the new station.
- A presentation was made on the helicopter audit on May 10, 2006. On July 19, 2006, he was made aware that five helicopter frames were purchased to make Helicopter 1; General Counsel Margarita also advised him that the District has a sixth helicopter purchased from the Riverside County Sheriff's Department on March 19, 2004, for \$25,000, authorized by former Fire Chief Martinez. Currently looking into this issue.

The Board questioned the fact that it was not included in the audit and the helicopter was listed incorrectly as Vehicle Maintenance Service Parts.

President Engellenner informed Fire Chief Mette that he expected some answers at the next meeting.

**GENERAL COUNSEL'S REPORT—(Margarita)**      None.

**COMMITTEE AND DELEGATE REPORTS:****Executive Committee—(Engellenner)**

- Next meeting: TBA

**Communications Center Delegate—(Valley)**

- Received presentation. Elk Grove Fire Chief was appointed as Alternate; requested one of our Chiefs or a staff member be appointed as Alternate.  
Board President Engellenner stated this will be on the next agenda.
- Next Meeting: August 29, 2006 – 10:30 AM

**California Fire & Rescue Training Authority—(Goold)**

- Next meeting: TBA

**Finance Committee—(Kelly)**

- Next meeting: August 9, 2006 – 5:00 p.m.

**Policy Committee—(Lawson)**

- Received presentation. The Committee was concerned with use of the Metro helicopter for other than mutual assistance. These incidents involve reckless behavior of individuals resulting in additional cost to the taxpayers and endangerment to staff. Fire Chief Mette was requested to bring back a policy for review.
- Next meeting: August 23, 2006 – 5:00 p.m.

**UPN 31 TV – GOOD DAY, SACRAMENTO**

- As requested by President Engellenner, a news clip aired July 12, 2006, on UPN 31 TV, Good Day Sacramento, was shown. It featured Doug Brauner of UPN 31 climbing only two-thirds of the way up an aerial ladder at Station 106, demonstrating the difficulty of what firefighters do on a routine basis as part of their job.

**BOARD MEMBER QUESTIONS AND COMMENTS:****Kelly:**

- Will try to attend the Inaugural Breakfast tomorrow to congratulate the firefighters.
- Letters like we received the other day are disappointing [6<sup>th</sup> helicopter]. Would like to think that the Board has an opportunity to weight in on all issues. If not, the Board doesn't have an opportunity to represent the constituents that vote us into office.

**Valley:**

- Optimistic that Fire Chief Mette is on top of things and will solve these problems.
- Extended his appreciation to all of the firefighters who are out in this heat with turnouts to help those suffering.

**Duveneck:**

- Six Placer County firefighters were injured in Winnemucca in a wildfire. Extended his thoughts and prayers to them. Recommended we do whatever we can to help.

**Jones:**

- Thanked Fire Marshal Dobson and staff in Fire Prevention who assisted some neighborhood associations on some local issues in terms of development and information on standards by Metro fire. It is a day-to-day job and it all comes together.

**Lawson:**

- Thanked staff for their reports tonight.
- Concerned over the energy and expense expended in uprooting all of the hidden factors on things that were done in the past. He abstained from voting tonight because of uncertainty on the exact number of helicopters. The Board members are elected and do a good job representing the interests of their constituents. Important to get these things over with as soon as possible and focus on what is in the best interest of our constituents.

**Goold:**

- Thanked the staffs of Rescue 21, Engine 24, and Copter 1. Interacted with them all day and they did an outstanding job of representing this organization. Some VIPs visited the college. He wanted to share their special comment that the staff went above and beyond the call of duty. This is the expectation and professionalism that permeates throughout this organization.
- Brought up an issue for Fire Chief Mette and the PIOs. For the last 30 years in this community, George Little, the owner of College Oak Towing, has facilitated the District in various ways without hesitation and at great expense in man-hours and equipment. Requested Mr. Little be recognized at a future Board meeting with a plaque, resolution or ax in appreciation of his tremendous contributions and assistance.

Fire Chief Mette stated he would see what could be put together.

**Granados:**

- Acknowledged former Fire Marshal Vern Brown for an outstanding job for the District, both as an employee and an annuitant. Many positive things in the Fire Code are directly related to his activity. He has been an extremely active member of NorCal even after retirement and running his own business, and continues to be one of the premier Fire Prevention Officers in Northern California.
- Concerned that additional things are being found on the helicopter and felt deceived. The [sixth] helicopter had been placed in the Vehicle Services and Vehicle Equipment account instead of the 4000 Account. Accurate information was never given to the Board or the news media. This is the first year that Fire Chief Mette has been involved with the budget but the difference is apparent from the past four years, with residual funds left over in accounts.

**Engellenner:**

- When the news media comes to the District for public documents, he expects the documents to be provided within a reasonable time.

**ADJOURNMENT** – Meeting adjourned at 6:40 p.m.

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H. Peter Engellenner, President

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Ray Trujillo, Secretary

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Charlotte Tilson, Clerk of the Board